

SEASIDE CONSORTIUM

Facilities & Security Committee

ROLES AND RESPONSIBILITIES

Mission: Facilities & Security Committee will support the work of the 3 campuses and chosen members will bring strong knowledge of facilities, green space, construction, safety, diversity & inclusion, and/or security.

Facilities & Security Committee Composition

11 members: 1 Board Member; 1 Administrator, 1 Faculty Member; 3 Teachers (1 from each school); 6 Parents from the community (preferably 2 from each school)

Desired Facilities & Security Committee Member Skill Sets

Commercial Real Estate	Experience in Construction (indoor or outdoor)
Safety & Security Background	Landscaping and/or Arborist Experience
Plumbers	Painters
Electricians	Roofers
Property Inspectors	Master Gardeners
	Financial Awareness
Carpentry	Diversity & Inclusion

Facilities & Security Committee Member Expectations

- Attend and participate in monthly Security & Facilities Committee meetings
- Prepare, implement and maintain a disaster recovery plan for all 3 Campuses
- Negotiate with service providers and contractors to effect cost reductions
- Review and maintain Safety and Security of all 3 Campuses
- Work with schools & PTO/PTA's on green space initiatives
- Keep the school's Diversity, Equity and Inclusion mission as part of discussions and decision making processes

Time Commitment

- 5 - 10 Hours per Month (some skills will be on an "as needed basis")

Facilities & Security Committee Responsibilities

- Responsible for the overall Safety and Security of all 3 campuses
- Responsible for Green Space Management
- Responsible for Composting/Recycling Management
- Responsible for Building Management
- Campus planning with regard to specialized program space needs

- Review, maintain, and help execute Diversity, Equity & Inclusion plan
- Manage property leases with administration
- Maintaining an aesthetically pleasing physical appearance of all 3 schools
- Review of budget

Facilities & Security Committee Goals (Subject to Change)

Goals as of June 2020 are as follows:

- Form strong committee
- Start monthly meetings
- Review existing plans and determine if updates are needed
- Review consistency of green space, composting, and recycling across all 3 campuses – form action plan if one is needed
- Look at budgetary needs of schools
- Build a bridge between committee and all (3) PTO/PTA groups

Committee Reports

Monthly updates/progress report for board.

- Members
- Building updates
- Budgetary needs
- Landscaping/maintenance/construction costs by campus
- Green space initiatives by campus