**Job Title:** Sea Turtle Pre-School Teacher

**Reports To:** Sea Turtle Program Director

**FLSA Status:** Non-Exempt

**Job Summary**: Create and implement a flexible program and classroom environment favorable to student learning and personal growth. Develops lesson plans consistent with established guidelines. Establish effective rapport with students, staff members, and parents. Motivate students to develop skills, attitudes, and knowledge to provide an effective educational foundation, in accordance with each student’s ability.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**  
***Instruction/Education Responsibilities***

* Plans and implements a program of instruction that adheres to the company’s philosophy, goals and objectives as outlined in the adopted courses of study.
* Makes purposeful and appropriate lesson plans which provide for effective teaching strategies and maximizes time on task.
* Reviews student records in order to develop a foundation of understanding regarding each student’s abilities and needs. Maintain accurate and complete student records.
* Strives to maximize the educational achievement of each student.
* Utilizes a variety/range of student learning modalities in each lesson and uses differentiated instruction within those lessons.
* Maintains accurate and completes student records.
* Assesses student strengths and weaknesses on a frequent basis, provides appropriate activities to address student needs and generates progress reports as required.
* Refers students with suspected learning problems to appropriate support personnel.
* Coordinates class field trips (as required).
* Assists in the selection of books, equipment, and other instructional materials.
* Becomes acquainted with supplemental services beneficial to students as an extension of regular classroom activities.

***Provide a Classroom Environment Conducive to Learning***

* Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
* Maintains positive rapport with students; demonstrates patience and appropriate nurturing to assist in the growth of the child.
* Ensures classroom is clean, safe and includes student generated work on display as appropriate.
* Implements all relevant policies governing student conduct.
* Develops reasonable rules of classroom/playground behavior in accordance with CSUSA policy and guidelines, and maintains order in the classroom in a fair and consistent manner.

***Instructional Planning***

* Develops lesson plans consistent with established guidelines and goals.
* Plans individual and / group learning activities designed to meet instructional objective and students’ needs.
* Prepares for classes assigned and shows evidence of preparation upon request of supervisory personnel.
* Participates with other staff members in curriculum planning during designated meetings.
* Takes all necessary and reasonable precautions to protect supplies, equipment, materials, and facilities needed to implement effectively the planned instructional program.

***School/Community Relations***

* Strives to establish cooperative relations and makes reasonable effort to communicate with parents/guardians when appropriate.
* Communicates clearly, consistently, and positively with parents via all appropriate mediums.
* Cooperates with members of the administration, other staff and with CSUSA.
* Maintains confidentiality regarding student records.
* Participates in parent communication activities.
* Participates in extracurricular activities to ensure a positive school culture and provide support for students and staff (as required).

**\*\*MAY PERFORM OTHER DUTIES AS ASSIGNED\*\***

***Qualifications REQUIREMENTS***

* High School Diploma
* Pass Level 2 Background Check
* DCF 45 Hours
* CPR/First Aid Certified in Infant, Child and Adult
* Prior Preschool Teaching Experience
* VPK Certified

***Preferred Qualifications***

* CDA or Staff Credential
* Director Credential
* Waldorf / Lifeways Trained